

SERVICE COMMITTEE

October 20, 2025

The October 20, 2025 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Dave Schneider, Collections System Supervisor; Brad Taylor, Street and Sanitation Supervisor; Jenny Danschak, Prospira; John Walker; Joel McCullough, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$84,191.92 was presented.

A motion was made by Mr. Voorheis, seconded by Mr. Korte, for the approval and payment of bills totaling \$84,191.92. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 6, 2025 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Ms. Jenny Dranschak, Prospira, addressed the Service Committee regarding the condition of the roadway on Commerce Way noting that the road shows signs of excessive wear, with many curbs deteriorating and becoming non-existent, and there also being deep potholes. Ms. Dranschak noted that Prospira America Corporation, Archem American Incorporated, Diamond Door, and McGuire Wholesale, all located along Commerce Way, generate a significant amount of income tax revenue for the City and provide income from real estate taxes. Ms. Dranschak requested the City address the issues with the roadway. Mr. Korte indicated that situations such as this are the reason the $\frac{3}{4}\%$ income tax increase needs to be approved in the General Election to be held on Tuesday, November 4, 2025 in order to address this need. Mayor McColly indicated that the City's street budget is dedicated for projects in 2026 and 2027 so the soonest this project could be considered would be 2028 without the passage of the income tax increase measure. Mr. Taylor was asked to address patching the roadway for the time being.

Service Committee members again discussed the request presented at the October 6, 2025 meeting from Dr. Morgan Fay, Fay Family Dental Care, 103 Houpt Drive, to expand the driveway and add 24' for additional parking spaces on her business property. Service Committee members indicated that they did view the area.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to approve the expansion of the driveway at Fay Family Dental Care, 103 Houpt Drive, as requested. Upon Voice Vote, all members voted Yes.

Service Committee members again discussed the request presented at the October 6, 2025 meeting from Mr. Victor Koehler, Koehler Surveying, and Mr. Randy Worthington regarding the possibility of closing an unimproved east/west alley located west of Evergreen Lane and a lot split to adjust a property line for a property where the home encroaches on the unimproved alley and on another property owned by Mr. Worthington.

A motion was made by Mr. Voorheis, seconded by Mr. Korte, to recommend the closure of the unimproved east/west alley be approved by City Council. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

An inquiry was received regarding trapping at the reservoir. It was noted that it has been several years since trapping rights at the reservoir were advertised and awarded.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the advertisement for trapping rights at the reservoir for the 2025-2026 season with the drawing to be held at a future Service Committee meeting. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly, on behalf of Mr. Aaron Schoenberger, Water Treatment Plant Supervisor, presented information from Process Solutions for the replacement of ninety (90) nanofiltration membranes at the Water Treatment Plant at a cost of \$54,900.00. Mayor McColly indicated that since this purchase is below the state threshold, approval by City Council is not required.

A motion was made by Mr. Korte, seconded by Mr. Rowe, to approve the purchase of ninety (90) nanofiltration membranes at the Water Treatment Plant at a cost of \$54,900.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly presented a Fishing Agreement for Reservoir #2 from the Ohio Department of Natural Resources Division of Wildlife. The current agreement expired on March 31, 2025.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to forward the Fishing Agreement for Reservoir #2 to City Council for approval. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Taylor reported that a Safe Routes to School Grant will be submitted next year for improvements to stop walks and stop blocks near the schools. Thermoplastic pavement markings may be used for this purpose but the work to install these will have to be hired out.

Mr. Taylor also reported that the new leaf machine has been prepared for leaf pick up and it was out today for training purposes.

Mr. Schneider reported that he will be working this week on Fairview Street cutting roots out of a storm sewer.

Mayor McColly reported on behalf of Mr. Schoenberger that the Water Department will be working on the river pump this week.

Mayor McColly reported the following on behalf of Mr. Eric Honaker, Water Distribution Supervisor:

- Fire hydrant flushing throughout the City was completed last Thursday, October 16, 2025.
- R.A. Bores has completed the waterline replacement work on West Finley Street, between North Hazel Street and North Warpole Street.
- A preconstruction meeting will be held on Tuesday, October 14, 2025 with Brandstetter Carroll, Inc. and Driven Excavating for the Westside Waterline Extension Project.

Mayor McColly also reported that the storm sewer project for Vancress is ready to proceed.

Mayor McColly further reported that 0% financing will be sought from the Ohio Public Works Commission (OPWC) for the new waterline to be installed from Sandusky Avenue to Reservoir Road. Phase I is estimated to cost \$600,000.00 and will include the installation of a 12" waterline from Sandusky Avenue to Third Street along the north side of the roadway. Phase II will include continuing the waterline from Third Street, crossing East Wyandot Avenue into Harrison Smith Park and then taking it east in Harrison Smith Park and installing it under the George Washington Bridge and going to a connection on Reservoir Road.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman